

How to request a Special Circumstance

If you have submitted a FAFSA and have experienced:

- Loss of income due to unemployment for student, student's spouse, or parents.
- Parent or student income lower than it was 2 years ago.
- Divorce or legal separation of parents after completion of the FAFSA.
- Death of parent or spouse after completion of the FAFSA.
- Elementary, secondary, or higher education out of pocket costs.
- Medical out of pocket costs.

If you qualify for any of the above special circumstances, contact the Financial Aid office or your Admissions counselor to discuss your situation. If it meets one of the above criteria, please complete the digital Special Circumstances located on the "View My Financial Aid" page on [The Port](#). **NOTE: Due to the sensitive nature of some required documents, this form can only be accessed by logging in with the student's Franciscan email and password.**



Franciscan University Financial Aid

Email: myaid@franciscan.edu

Phone: 740.283.6226